



American University of the Caribbean

School of Medicine

CORE COMPLETION POLICY

The Student Handbook specifies that successful completion of a clinical core requires a satisfactory evaluation of the student's clinical performance during the core and the attainment of a passing grade on a **written core examination**. Currently, the **written core examination** consists of the National Board of Medical Examiners (NBME) Clinical Subject Examination in the core topic. Each student will take the NBME Clinical Subject Examinations in Medicine, Obstetrics and Gynecology, Pediatrics, Psychiatry and Surgery.

Students are responsible for registering for their examinations by contacting Ms. Lizbeth Juan at MEAS to schedule the date and location for each examination. Ms. Juan's email address is ljan@aucmed.edu.

The following Rules are in effect:

1. Students may register for, change or cancel their examination order until 30 days prior the examination date with no penalty.
2. Cancellation of an examination less than 30 days from the examination date will incur an automatic \$100 charge for re registration. No shows will also incur an automatic \$100 charge for re registration. Students approved for extra time on exams will be charged \$150 for late cancellations or no shows.
3. Students can appeal penalty charges via email to the Associate Dean for Clinical Student Affairs with documentation of the circumstances which made the cancellation/no show necessary.
4. Students who attempt to register for an examination after the 30 day deadline may be unable to do so.
5. The student must pass the **written core examination** for each core within 120 days of the last day of that core. Failure to do so will result in a notice of academic deficiency to the student. A copy of this notice will be placed in the student's file.
6. Each student will have 120 days from the last day of their last clinical core to have completed ALL five **written core examinations** as long as ALL five **written core examinations** are completed before finishing the 72 weeks of rotations.
7. Any student who fails to meet this deadline will be notified of his/her deficiency, removed from electives and placed on Academic leave until he/she passes all **written core examinations**.
8. Academic leave will be for one semester. Academic leave may be renewed twice while the student completes all written core examinations. If the student has not completed the examinations after three leaves, he /she will be dismissed from the school.
9. If the 120 day deadline expires during an elective, the Clinical Dean may allow the student to complete that elective before going on leave but is not compelled to do so.



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2011 NBME EXAM DATES AND LOCATION

| Jan – Jun 2011 | Jul – Dec 2011 |
|-----------------------------------|---------------------------------------|
| <i>January 14 - Kern (CA)</i> | <i>July 8 - Kern (CA)</i> |
| <i>January 29 - Union (MD)</i> | <i>July 16 - Union (MD)</i> |
| <i>February 5 - Nassau (NY)</i> | <i>July 23 - Nassau (NY)</i> |
| <i>March 11 - Kern (CA)</i> | <i>September 9 - Miami (FL)</i> |
| <i>March 19 - Nassau (NY)</i> | <i>September 23 - Providence (MI)</i> |
| <i>March 24 - Kingston (UK)</i> | <i>September 29 - Kingston (UK)</i> |
| <i>March 25 - Providence (MI)</i> | <i>October 8 - Union (MD)</i> |
| <i>April 8 - Miami Beach (FL)</i> | <i>October 14 - Kern (CA)</i> |
| <i>April 30 - Nassau (NY)</i> | <i>December 2 - Miami (FL)</i> |
| <i>April 30 - Union (MD)</i> | <i>December 15 - Kingston (UK)</i> |
| <i>June 17 - Miami (FL)</i> | <i>December 16 - Providence (MI)</i> |
| <i>June 17 - Providence (MI)</i> | |
| <i>June 25 - Bronx (NY)</i> | |
| <i>June 30 - Kingston (UK)</i> | |

Italicized dates are exam dates whose registration deadline has passed.

Dates are exam dates whose registration has been closed for as maximum capacity has been reached.

Dates are subject to change without prior notice.

NBME exam results are emailed to the student's AUC email account within 2 weeks.