

## **Flushing Orientation**

Once you have been cleared by the Occupational Health Dept., you will be instructed to visit the Human Resources Dept to fill out the necessary paperwork and get photographed for an ID badge.

It is then that you may go to the Academic Affairs office at Flushing Hospital to meet with the student coordinator.

Attire is business professional, short white lab coat, closed toe shoes. Men should wear slacks, Docker's khaki's, collared shirt and tie. Women may wear skirts, dresses, pants. Long hair must be tied back and facial hair must be neatly trimmed.

Please bring a notebook and pen.

Below is the contact information for the student coordinator:

Flushing Hospital Medical Center  
Dept. of Academic Affairs  
45th Avenue at Parsons Blvd.  
Flushing, NY 11355  
(718) 670-8830 - office  
(718) 670-3046 - fax