# How to Confirm You Applied for an Exemption via the AUC Safe App



American University of the Caribbean School of Medicine

AUC SAFE

ADT<u></u>LEM

GLOBAL EDUCATION

Sign In

Sign In

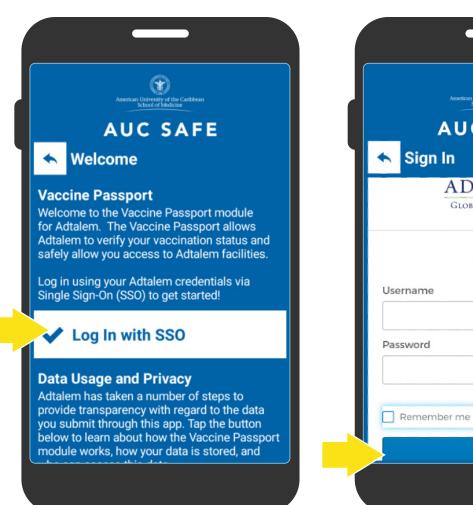
### Quick Reference Guide



Download the AUC Safe App from Apple Store or Google Play to your iOS or Android device.



Step 1 Select Vaccine Passport.



Step 2 Select Log In with SSO.

#### Step 3

Enter your D# in the username field and input your corresponding password. Select **Sign In**.











Please tap below to continue.

Continue

Step 4

Select Continue.



Welcome to the Vaccine Passport module for AUC School of Medicine. The Vaccine Passport allows AUC to verify your vaccination status and subsequently allow you access to AUC facilities.

Use the button below to get started on your Vaccine Passport application when you're ready.



Step 5 Select Exemption Applied For. **Exemption Applied For** If you have applied for an exemption, click below.

#### Proceed

If you require an exemption and have not applied, please do so through CRC@adtalem.com (employees) or the Office of Equity & Access (students) -Equity@adtalem.com.

## Step 6

Select **Proceed**. Note: If you require an exemption and have not applied, contact the CRC (employee) or OEA or OSDS (students).

<b>Confirm Your Details</b> Please confirm your personal details below.
First Name
Janet
Last Name
Doe
D number
DXXXXXXX
Email Address
Jim.doe@aucmed.com
Phone Number
721.321.1234

### Step 7

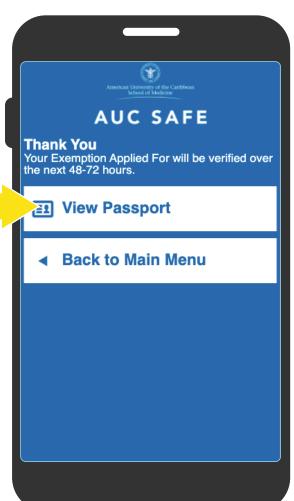
Confirm that your first name, last name, D#, email address, phone number, country and/or state where you reside is correct.

I voluntarily consent to share my COVID-19 vaccination status with AUC. I affirm that n vaccination information provided is true an accurate and I agree to follow applicable sa procedures and policies to keep the workpl safe, including continuing to wear a mask i recommended by the CDC, state, or local pi health officials, and/or not returning to the office if I am symptomatic. If I am a colleac I understand that providing false informatic may subject me to discipline up to and incl termination. If I am a student, I understand providing false information may subject me discipline up to and including dismissal.



#### Step 8

Read the statement, and if you agree, you will need to check





#### Step 10

You will see the **In Progress** (blue) QR code. The color of the QR



If your submission was approved, your QR code status will be gold.



If your submission was denied, your QR code status will be red.

If your status is denied, contact <u>askSecurity@Adtalem.com</u> for more information.

## Step 9

Select **View Passport** to view current status

#### consent box and select **Next**.



will indicate your current vaccine

passport status.

