How to Upload Proof of Vaccination via the AUC Safe App

American University of the Caribbean School of Medicine

Quick Reference Guide
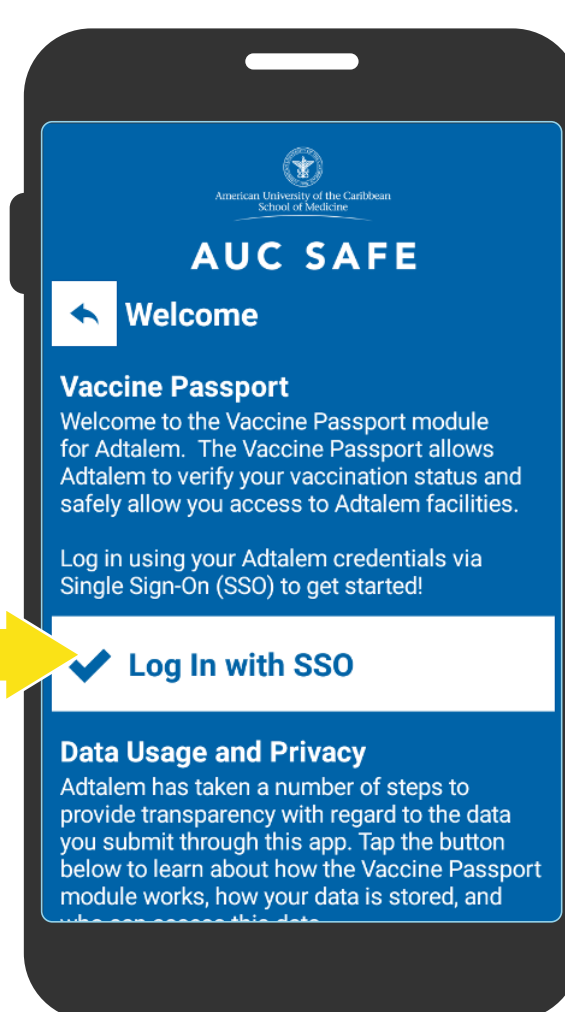
AUC SAFE

Download the AUC Safe App from Apple Store or Google Play to your iOS or Android device.
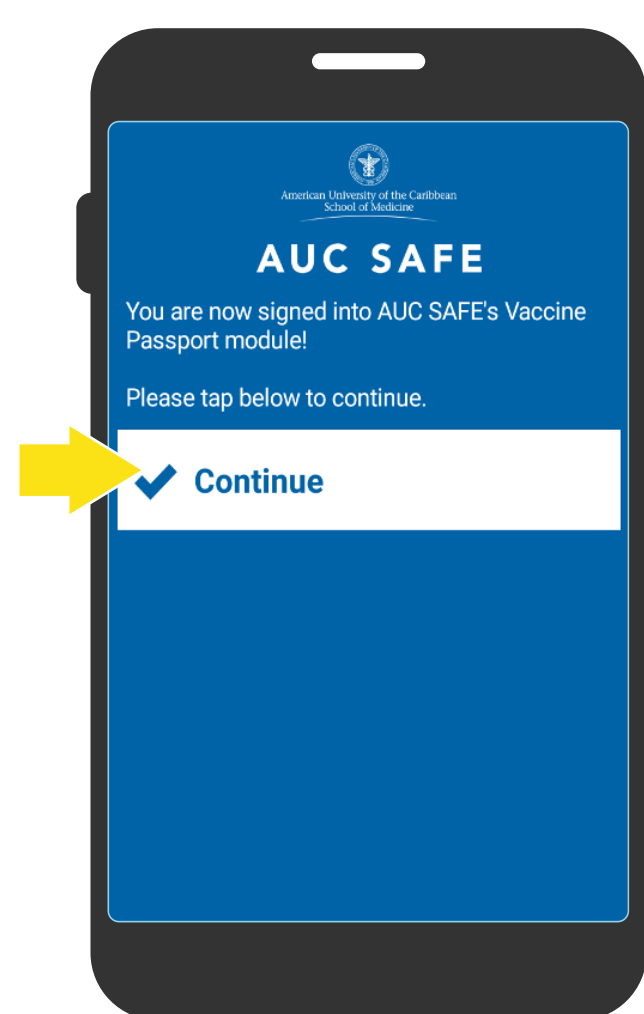
Step 1
Select **Vaccine Passport**.

Step 2
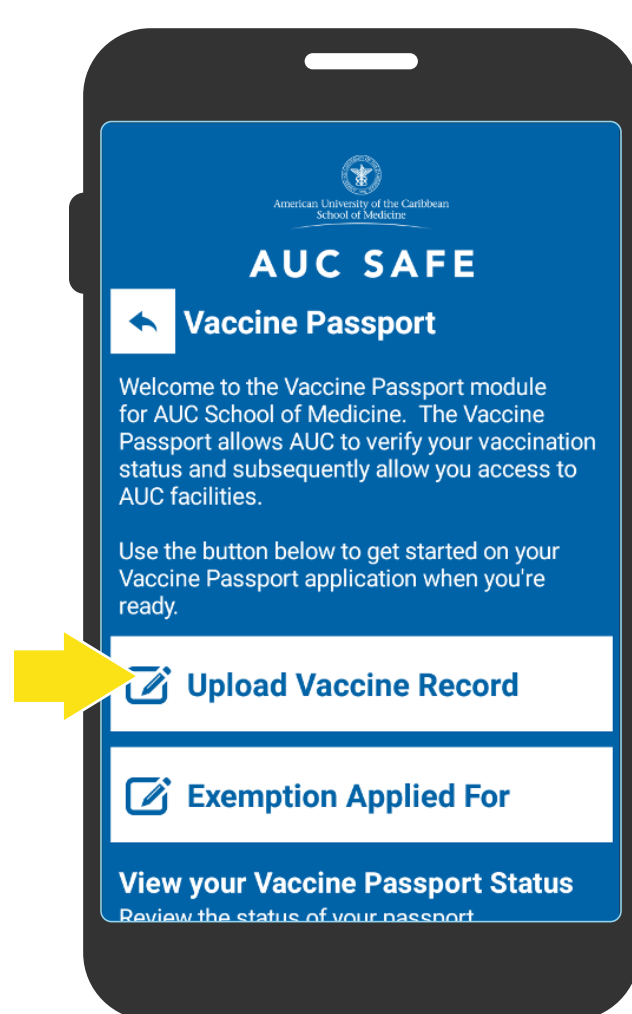Select **Log In with SSO**.

Step 3
Enter your D# in the username field and input your corresponding password. Select **Sign In**.
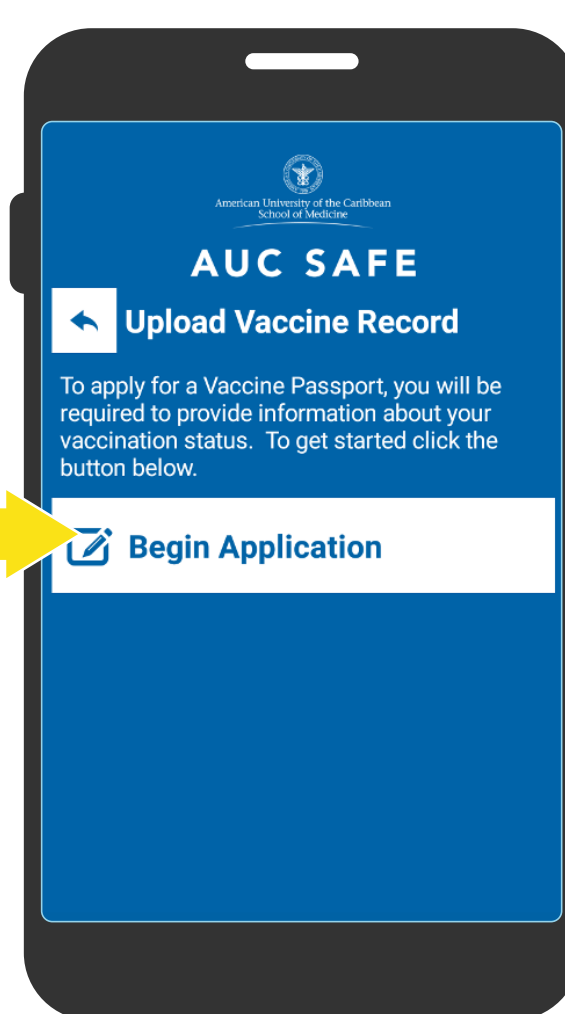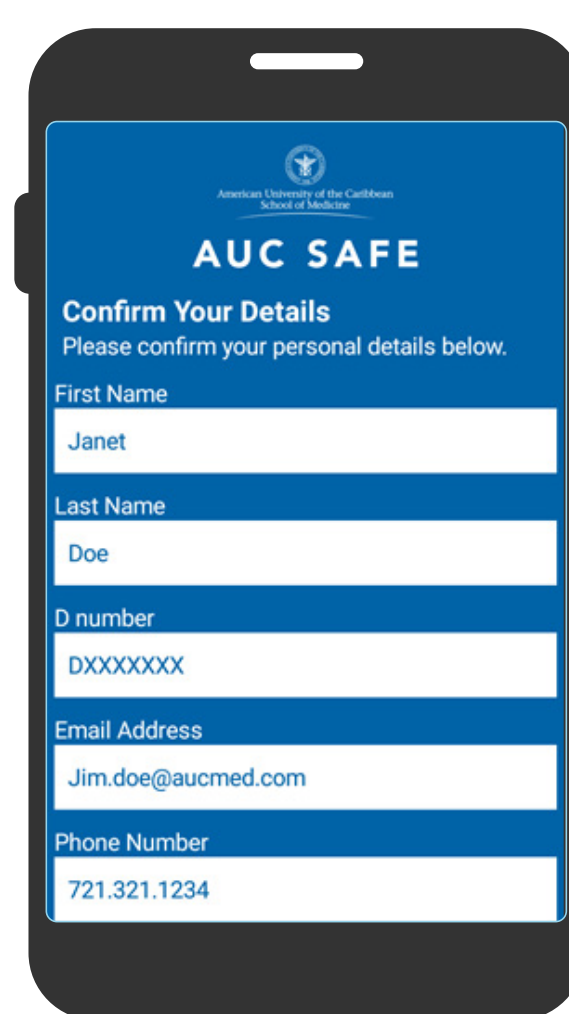
Step 4
Select **Continue**.

Step 5
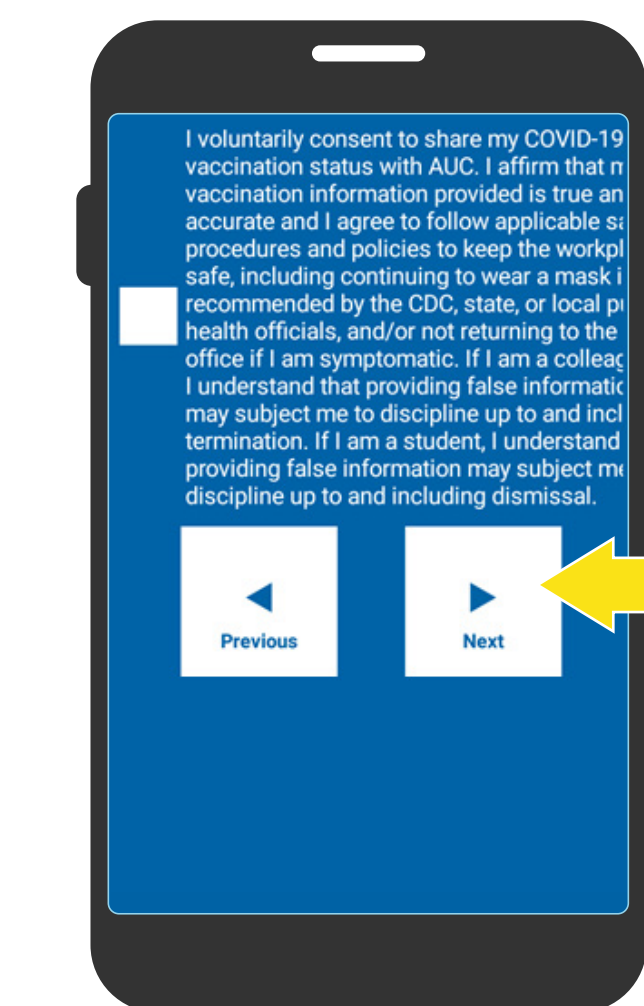Select **Upload Vaccine Record**.
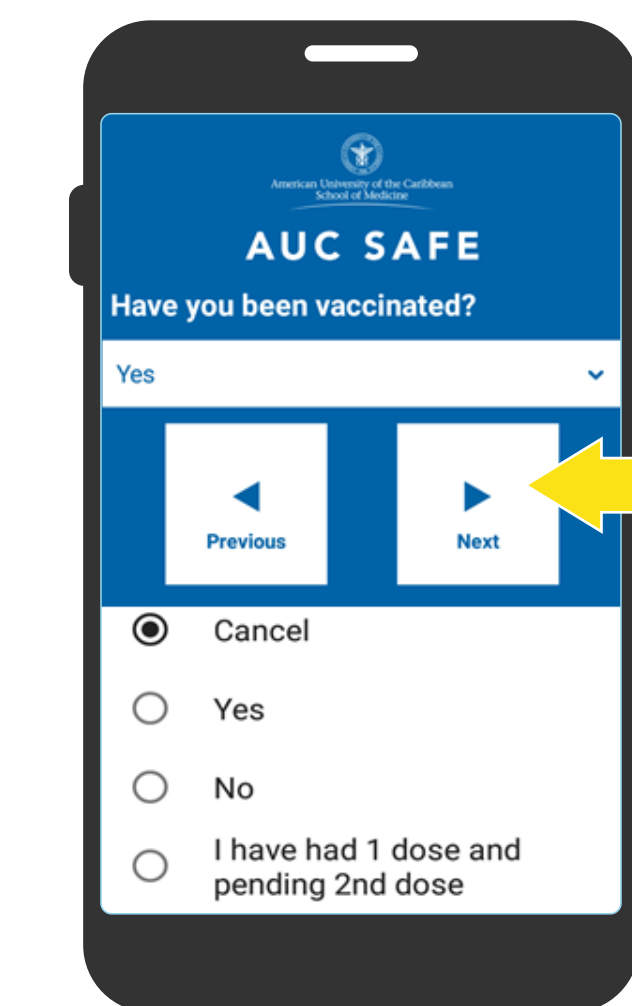
Step 6
Select **Begin Application**.

Step 7
Confirm that your first name, last name, D#, email address, phone number, country and/or state where you reside is correct.

Step 8
Read the statement, and if you agree, you will need to check consent box and select **Next**.
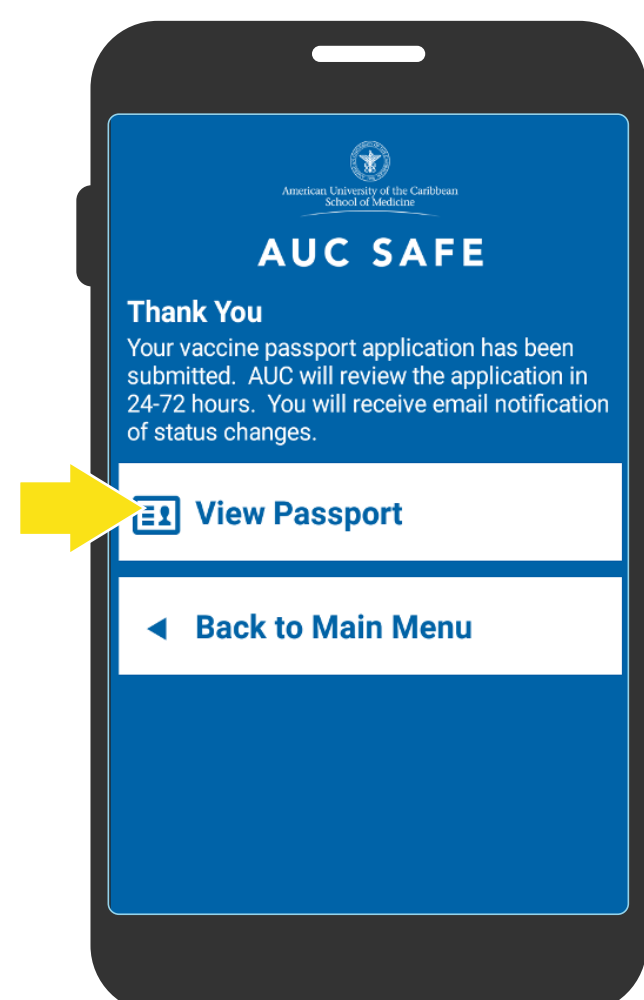
Step 9
Provide your vaccination status from the drop-down menu (Yes/No/I've had one dose & pending 2nd dose) and select **Next**.

Step 10
Provide your **Vaccine Dose 1** type and the year, month, and day it was administered from drop-down fields. If you received the J&J vaccine, you'll only need to provide information and documentation for Vaccine Dose 1. If you received a vaccine other than J&J, you'll also need to scroll down to provide your **Vaccine Dose 2** type and the year, month, and day it was administered from drop-down fields. When you're finished providing your dose information and adding a photo of the documentation, select **Submit**.

Step 11
After submitting your vaccine record, you can select **View Passport** to view your status, which defaults to a blue QR code for **In Progress**.

Step 12
The color of the QR code in the **View Passport** section will indicate your current vaccine passport status and include your first/last name.

If your submission was approved, your QR code status will be green.

If your submission was denied, your QR code status will be red.

If your status is denied, contact **askSecurity@Adtalem.com** for more information.