

Student Disability Services

American University of the Caribbean School of Medicine (AUC) is committed to providing reasonable accommodations for qualified students with disabilities. AUC maintains a process for students to use should they wish to request an accommodation.

Process

The first step in the accommodation request process is to contact AUC's Accommodation Coordinator, Dr. Scott Rinker, at 721-545-2298 or srinker@aucmed.edu.

Students will be provided with an Accommodation Request Form to complete, which requires them to specify the diagnosis that could be a disability for which they are requesting an accommodation. Students must also provide recent (generally no more than five years old) certification and/or documentation from a qualified medical or educational professional that (a) provides a diagnosis and applicable diagnostic codes; and (b) recommends specific accommodations that might be helpful to the student in an academic setting based on the diagnosis. The form, including supporting documentation, may be submitted by email to Student Affairs studentaffairs@aucmed.edu.

The request and supporting documentation will be individually reviewed. As part of the interactive process for accommodation requests, students may be asked to obtain additional input, including further supporting documentation to determine a reasonable and appropriate accommodation. If a student's request is approved, the Accommodation Administrator will work with the student and any University personnel (e.g., instructors, test administrators) who will help implement the approved accommodation(s). If the request is denied, the Accommodation Coordinator will, upon the student's request, engage in dialog with the student to explore potential alternative reasonable accommodation options, if appropriate.

If approved, and once accommodations have been implemented, students should continue to work with the Accommodation Administrator on any accommodation-related needs. If students experience difficulty in implementing or obtaining approved accommodations, they are required to notify the Accommodation Administrator immediately for assistance in rectifying the situation as appropriate.

AUC will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities

Students who believe they have been discriminated against due to a disability should contact Adtalem Global Education's Office of Equity and Access at Equity@adtalem.com for assistance or to file a complaint. Individuals experiencing harassment or discrimination always have the right to file a formal grievance with government authorities.